

# Onboarding and Offboarding Solutions



Strong onboarding and offboarding programs are critical to any organization's success. They help employers gain a competitive edge by boosting employee retention rates, avoiding steep penalties and fines by ensuring compliance, and reducing risk of lawsuits. However, developing successful onboarding and offboarding processes can also be time-consuming. Streamline and strengthen your onboarding and offboarding programs with MP's People Cloud Onboard & Develop.

## Onboarding Features Include:



### Onboarding Self-Service

New hires can enter information directly into isolved



### Documentation Capture and Management

Seamlessly manage all new hire documentation, including I-9 employment verification and e-Verify



### Engaging Experiences for New Hires

Provides a welcoming environment for new hires



### Mobile Friendly

The entire onboarding process can be managed with full functionality accessible from anywhere



### Customizable Onboarding Tools

Customize the tools to collect as little or as much information as you want



### Easy to Navigate

Designed with a simple user interface for productivity and ease of use

## MP's People Cloud Onboard & Develop makes onboarding and offboarding are more manageable with:

- **Built-in I-9 Tool:** Automate forms and processes to save hours of employee labor and time.
- **Workflow Automation:** Implement, track, and store all forms and documents (including federal and state tax forms) to reduce workload and eliminate costly errors.
- **Streamline Processes:** Automated assignment tracking, distribution and returns of equipment, systems access and logins, legal and HR documentation, and task completion to keep your business running faster.
- **Wizards:** Customize onboarding templates for a variety of employee groups.
- **Permissions:** Control and assign by role, location, and employee.
- **Employee Categories:** Determine which are required or optional.
- **Company Communications:** Modify company messages or use defaults.